



Cullman County Probate Office

Tammy Brown
Probate Judge

Kathy Swann
Chief Clerk

RECORDING DEPARTMENT INFORMATION

PHONE NUMBER: 256-775-4804
FAX NUMBER: 256-775-4813

MAILING ADDRESS:

CULLMAN COUNTY JUDGE OF PROBATE
P O BOX 970
CULLMAN, AL 35056

PHYSICAL ADDRESS:

CULLMAN COUNTY JUDGE OF PROBATE
500 2ND AVENUE SW
ROOM 101
CULLMAN, AL 35055

BASIC RECORDING FEES:

DEED TAX IS \$1.00 PER THOUSAND
MORTGAGE TAX IS \$1.50 PER THOUSAND
CLOCKING FEE \$1.00 PER INSTRUMENT
SPECIAL FEE \$1.00 EACH INSTRUMENT
PAGES: \$4.50 FIRST (CLOCKING FEE AND SPECIAL FEE INCLUDED) \$2.50 EACH ADDITIONAL
CROSS REFERENCES (BOOK AND PAGE) AFTER THE FIRST ONE (1) \$1.00 EACH ADDITIONAL
EXTRA INDEXES (GRANTOR/GRANTEE) AFTER TWO (2) \$1.00 EACH ADDITIONAL

RECORDING INFORMATION:

CORRECTED DOCUMENTS **MUST INCLUDE** the REASON(S) FOR CORRECTION WRITTEN ON THE DOCUMENT
VERY IMPORTANT: ORIGINAL BOOK & PAGE MUST BE ON THE CORRECTED DOCUMENT TO AVOID FILING DELAYS

REMINDERS:

MAKE CHECKS PAYABLE TO: CULLMAN COUNTY JUDGE OF PROBATE or PROBATE JUDGE
PLEASE INCLUDE A SELF ADDRESSED STAMPED ENVELOPE FOR DOCUMENTS TO BE RETURNED

ACT NO. 2020-073:

BEGINNING JANUARY 1, 2021, **ALL** BUSINESS FILINGS ARE FILED DIRECTLY WITH THE SECRETARY OF STATE'S OFFICE

500 Second Avenue, S.W., Room 101 ~ Cullman, Alabama 35055

Phone (256) 775-4652 Fax (256) 775-4813

tbrown@co.cullman.al.us

P.O. Box 970 ~ Cullman, Alabama 35056

www.co.cullman.al.us

kswann@co.cullman.al.us

RECORDING DEPARTMENT EXAMPLES:

CLAIM AGAINST AN ESTATE:

1. \$4.50 FOR THE FIRST PAGE
2. \$2.50 EACH ADDITIONAL PAGE
3. **INCLUDE THE FOLLOWING TO AVOID FILING DELAYS:**
 - A. **PREPARED BY** - INCLUDE NAME and ADDRESS OF PREPARER ON THE DOCUMENT
 - B. ESTATE NAME
 - C. ESTATE CASE NUMBER
 - D. CLAIMANT'S NAME and ADDRESS/PHONE NUMBER IS OPTIONAL
 - E. CLAIM AMOUNT
 - F. DOCUMENT SHOULD BE SIGNED AND NOTARIZED
 - G. SUPPORTING DOCUMENTS MAY BE INCLUDED FOR AN ADDITIONAL FEE

CLAIM AGAINST AN ESTATE RELEASE:

1. \$4.50 FOR THE FIRST PAGE
2. \$2.50 EACH ADDITIONAL PAGE
3. **INCLUDE THE FOLLOWING TO AVOID FILING DELAYS:**
 - A. **PREPARED BY** - INCLUDE NAME and ADDRESS OF PREPARER ON THE DOCUMENT
 - B. ESTATE NAME
 - C. ESTATE CASE NUMBER
 - D. CLAIMANT'S NAME and ADDRESS/PHONE NUMBER IS OPTIONAL
 - E. CLAIM AMOUNT
 - F. DOCUMENT SHOULD BE NOTARIZED
 - G. SUPPORTING DOCUMENTS MAY BE ATTACHED FOR AN ADDITIONAL FEE
 - H. **VERY IMPORTANT: ORIGINAL CLAIM AGAINST ESTATE BOOK & PAGE MUST BE ON THE RELEASE FOR THE CLAIM TO BE FULLY SATISFIED**

DEEDS:

1. \$4.50 FOR FIRST PAGE
2. \$2.50 EACH ADDITIONAL PAGE
3. DEED TAX- \$1.00 PER \$1,000.00
4. **INCLUDE THE FOLLOWING TO AVOID FILING DELAYS:**
 - A. **PREPARED BY** - INCLUDE NAME AND ADDRESS OF PREPARER ON THE DOCUMENT
 - B. GRANTEE and GRANTOR'S ADDRESS INCLUDED ON THE DOCUMENT
 - C. TWO (2) GRANTEES and TWO (2) GRANTORS LISTED AT NO CHARGE. ANY LISTED OVER TWO (2) ARE \$1.00 EACH.
 - D. **VERY IMPORTANT:** PURCHASE PRICE &/OR REAL PROPERTY VALUE INCLUDED ON THE DOCUMENT (If ANY of the **REQUIRED** information is not listed in the DEED a REAL ESTATE VALIDATION (*Ala Code § 40-22-1*) FORM **MUST** be filled out by the customer and ATTACHED to the DOCUMENT to be RECORDED for an ADDITIONAL FEE. THE PROBATE OFFICE PROVIDES THE FORM IF NECESSARY
 - E. LEGAL DESCRIPTION INCLUDED ON THE DOCUMENT
 - F. DOCUMENT MUST BE NOTARIZED

DEEDS &/OR MORTGAGES FILED IN MULTIPLE COUNTIES:

1. \$4.50 FOR THE FIRST PAGE
2. \$2.50 EACH ADDITIONAL PAGE
3. **DEED TAX**- \$1.00 PER \$1,000.00, UNLESS TAX IS PAID IN ANOTHER COUNTY
4. **MORTGAGE TAX**- \$1.50 PER \$1,000.00, UNLESS TAX IS PAID IN ANOTHER COUNTY
5. **INCLUDE THE FOLLOWING TO AVOID FILING DELAYS:**
 - A. **PREPARED BY**- INCLUDE THE NAME AND ADDRESS OF PREPARER ON THE DOCUMENT
 - B. **MUST** HAVE THE COUNTIES LISTED and PERCENTAGE EACH COUNTY RECEIVES.
 - C. TWO (2) GRANTEES and TWO (2) GRANTORS LISTED AT NO CHARGE. ANY LISTED OVER TWO (2) ARE \$1.00 EACH.
 - D. CROSS REFERENCES (BOOK AND PAGE) AFTER THE FIRST ONE (1) \$1.00 EACH ADDITIONAL
 - E. **VERY IMPORTANT:** PURCHASE PRICE &/OR REAL PROPERTY VALUE INCLUDED ON THE DOCUMENT (If ANY of the **REQUIRED** information is not listed in the DEED a REAL ESTATE VALIDATION (*Ala Code § 40-22-1*) FORM **MUST** be filled out by the customer and ATTACHED to the DOCUMENT to be RECORDED for an ADDITIONAL FEE. THE PROBATE OFFICE PROVIDES THE FORM IF NECESSARY

- F. IF TAX IS PAID IN ANOTHER COUNTY, THAT COUNTY **MUST** PROVIDE A LETTER TO THE PROBATE OFFICE BEFORE DOCUMENT(S) IS RECORDED, THEN CUSTOMER WOULD PAY FOR PAGES & \$1.00 NO TAX FEE COLLECTED
- G. DOCUMENT MUST BE NOTARIZED

LIENS/JUDGMENTS:

- 1. \$4.50 FOR FIRST PAGE
- 2. \$2.50 EACH ADDITIONAL PAGE
- 3. **INCLUDE THE FOLLOWING TO AVOID FILING DELAYS:**
 - A. **PREPARED BY-** INCLUDE NAME AND ADDRESS OF PREPARER ON THE DOCUMENT
 - B. TWO (2) PLAINTIFFS and TWO (2) DEFENDANTS LISTED AT NO CHARGE. ANY LISTED OVER TWO (2) ARE \$1.00 EACH
 - C. AMOUNT OF THE LIEN &/OR JUDGMENT FILED

MARRIAGE CERTIFICATE

- 1. FILING/RECORDING FEE \$71.00
- 2. CERTIFIED COPIES \$ 2.00 CASH EACH
- 3. FORM **MUST** BE COMPLETED AND SIGNED IN FRONT OF A NOTARY. FORM MUST BE RECORDED **WITHIN** THIRTY (30) DAYS OF THE NOTARY DATE

MARRIAGE (AMENDED) CERTIFICATES:

- 1. RECORDING FEE TO AMEND MARRIAGE CERTIFICATES \$71.00
ON or **AFTER:** 8/29/2019
- 2. RECORDING FEE TO AMEND MARRIAGE CERTIFICATES \$ 8.50
PRIOR TO: 8/29/2019

MORTGAGES:

- 1. \$4.50 FOR FIRST PAGE
- 2. \$2.50 EACH ADDITIONAL PAGE
- 3. MORTGAGE TAX- \$1.50 PER \$1,000.00
- 4. **INCLUDE THE FOLLOWING TO AVOID FILING DELAYS:**
 - A. **PREPARED BY-** INCLUDE NAME AND ADDRESS OF PREPARER ON THE DOCUMENT
 - B. MORTGAGEE and MORTGAGOR'S ADDRESS INCLUDED ON THE DOCUMENT
 - C. TWO (2) MORTGAGEES and TWO (2) MORTGAGORS LISTED AT NO CHARGE. ANY LISTED OVER TWO (2) ARE \$1.00 EACH
 - D. CROSS REFERENCES (BOOK AND PAGE) AFTER THE FIRST ONE (1) \$1.00 EACH ADDITIONAL
 - E. PURCHASE PRICE &/OR REAL PROPERTY VALUE INCLUDED ON THE DOCUMENT
 - F. REAL PROPERTY LEGAL DESCRIPTION ON THE DOCUMENT
 - G. DOCUMENT MUST BE NOTARIZED
- 5. CREDIT UNION: FILING FEE IS PAGES ONLY PLUS \$1.00 NO TAX FEE COLLECTED

NOTARY FEES:

- 1. NOTARY APPLICATION \$10.00
- 2. NOTARY COMMISSION FEE \$54.00
- 3. **INCLUDE THE FOLLOWING TO AVOID FILING DELAYS:**
 - A. NOTARY BOND OBTAINED FROM INSURANCE COMPANY IN THE AMOUNT OF \$50,000.00
 - B. BOND **MUST** BE RECORDED SAME DATE THAT IS ON THE SURETY BOND

PLATS:

- 1. RECORDING FEE \$13.00
- 2. LOTS OVER TWENTY (20) \$ 0.50 PER LOT
- 3. **INCLUDE THE FOLLOWING TO AVOID FILING DELAYS:**
 - A. THREE (3) MYLARS ARE REQUIRED
 - B. MYLARS SHOULD BE SIGNED BY CITY OR COUNTY ENGINEER, SURVEYOR, OWNER, NOTARY, ETC. BEFORE RECORDING

RELEASES/ SATISFACTIONS FOR MORTGAGES, JUDGMENTS, ETC.:

- 1. \$4.50 FOR FIRST PAGE
- 2. \$2.50 EACH ADDITIONAL PAGE
- 3. **INCLUDE THE FOLLOWING TO AVOID FILING DELAYS:**
 - A. **PREPARED BY-**INCLUDE NAME AND ADDRESS OF PREPARER ON THE DOCUMENT
 - B. NAMES OVER TWO (2) –ADDITIONAL NAMES \$1.00 EACH
 - C. CROSS REFERENCES AFTER ONE (1) - \$1.00 EACH
 - D. DOCUMENT MUST BE NOTARIZED

E. VERY IMPORTANT: ORIGINAL BOOK & PAGE MUST BE ON THE RELEASE/SATISFACTION TO BE FULLY SATISFIED

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|---------------------------------------|---|
| 1. RECORDING FEE | \$21.00 |
| 2. MORTGAGE TAX | \$ 1.50 PER \$1,000.00 OR
FRACTION THEREOF
FINANCED |
| 3. ADDITIONAL PAGES | \$ 2.00 |
| 4. LOCAL FEE | \$ 1.00 |
| 5. NON-STANDARD FEE | \$ 5.00 |
| 6. TERMINATION FILED AFTER 10/01/1987 | NO CHARGE |
- MUST BE SUBMITTED IN TRIPLICATES**

SEARCHES: THE PROBATE OFFICE IS NOT BONDED TO CONDUCT ANY RECORD SEARCHES

COPIES:

\$.30 PER PAGE

COPY CERTIFICATION:

\$2.00 PER DOCUMENT

FOR GENERAL RECORDING QUESTIONS CALL: 256-775-4804

This is intended as a guide only to provide basic recording department information. This guide does not constitute a complete list for recording documents, recording fees, etc.

PLEASE VISIT OUR WEBSITE: cullmancourts.org